

CC4 1995-0811

MEMORANDUM OF UNDERSTANDING  
FOR  
COORDINATED WATER RESOURCE PLANNING  
IN THE  
ESTANCIA BASIN

This Memorandum of Understanding is an agreement by the Counties of BERNALILLO, SANTA FE, and TORRANCE which provides for the establishment of an organization and process to help coordinate water resource planning in the Estancia Basin. The boundaries of this Basin are generally described as shown on the Estancia Basin map which is attached and made a part of this Memorandum.

WHEREAS, the Estancia Basin is a hydrologically closed drainage basin located predominantly within TORRANCE County and significantly within BERNALILLO and SANTA FE Counties; and

WHEREAS, the ground-water resources of the Estancia Basin are vulnerable to rapid depletion by wells, saline water intrusion of fresh water aquifers, and contamination of recharge waters; and

WHEREAS, there are numerous water user constituencies who are dependent on the renewable, sustainable, and fresh water resources of the Estancia Basin; and

WHEREAS, a basin water planning committee has been established recently by the TORRANCE County Commission and has included participants invited from the BERNALILLO and SANTA FE County areas; and

WHEREAS, regional water planning is being promoted and supported by the New Mexico Interstate Stream Commission, and initial water planning research for the Estancia Basin has been included as part of the regional water planning process of the Middle Rio Grande Council of Governments; and

WHEREAS, the implementation of water resource planning and management shall respect local government sovereignty within the Estancia Basin, and implementation that involves funding must be approved by the affected jurisdiction.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

SECTION 1. PURPOSE AND OBJECTIVES.

This Memorandum of Understanding is intended to provide for the coordination of water planning activities affecting the Estancia Basin. Such coordination can be accomplished through the efforts of a special-purpose, advisory planning committee representing the water users and governmental jurisdictions of the Estancia Basin.

The general goal for this water planning process is to protect the quality and preserve the quantity of water resources of the Estancia Basin for future generations. Various objectives for achieving this goal include but are not limited to the following:

- A. Develop a geohydrologic model of the Basin in order to characterize ground-water flow and to calculate the basin ground-water supply;
- B. Maintain a categorical inventory of water users in the Basin and continuously forecast the consumptive demands on Basin ground water;
- C. Establish a ground-water monitoring system for collecting data on water table changes, saline water intrusion, and contamination in Basin recharge areas;
- D. Recommend various techniques of land use management for reducing threats to water resources, especially in vulnerable areas;
- E. Initiate and conduct a water resource information and education program designed to increase public knowledge of water laws and regulations, water conservation techniques, and the need to develop contamination prevention policies;
- F. Formulate water resource and conservation management policies for consideration by the various governments with jurisdiction in the Estancia Basin;
- G. Prepare a compilation of forty-year water development plans from all municipalities, counties, and public utilities operating water supply systems within the Estancia Basin; and
- H. Secure the future availability of usable water resources to maintain and sustain existing customary and cultural uses.

SECTION 2. ORGANIZATION.

The Torrance County/Estancia Basin water planning committee initially created by the TORRANCE County Commission, shall be known as the Estancia Basin Water Planning Committee, and shall provide a core group to be expanded with members appointed in accordance with this Memorandum.

Membership on the Estancia Basin Water Planning Committee shall be established by mutual agreement of the County Commissions of BERNALILLO, SANTA FE, and TORRANCE Counties. The Estancia Basin Water Planning Committee shall include thirteen voting members with the addition of various non-voting members. Each member shall represent a specific category of interest and shall be appointed according to the following requirements:

- A. Three County government representatives
  - 1. Each County appoints one member
  - 2. Each member serves a renewable term of three years

- B. Three representatives from the municipal/developer/utility interest group
  - 1. Each County appoints one member
  - 2. Each member serves a renewable term of three years
- C. Three representatives for agricultural enterprise
  - 1. One representative appointed by SANTA FE County
  - 2. Two representatives appointed by TORRANCE County
  - 3. Each member serves a renewable term of three years
- D. Three representatives appointed by the Soil and Water Conservation Districts (SWCD)
  - 1. One representative from Edgewood SWCD
  - 2. One representative from East Torrance SWCD
  - 3. One representative from Claunch-Pinto SWCD
  - 4. Each member serves a renewable term of three years
- E. One citizen-at-large representative
  - 1. Nominated and appointed by the Estancia Basin Water Planning Committee
  - 2. Member serves a renewable term of one year
- F. Various non-voting representatives appointed by State and Federal agencies including but not limited to:
  - 1. N.M. State Engineer Office (required)
  - 2. N.M. State Land Office (optional)
  - 3. NMSU Cooperative Extension Service (optional)
  - 4. Natural Resource Conservation Service (optional)
  - 5. U.S. Forest Service (optional)

### SECTION 3. COMMITTEE RESPONSIBILITIES.

The Estancia Basin Water Planning Committee shall perform an advisory role to various governments on matters concerning the water resources of the Estancia Basin. The members of the Estancia Basin Water Planning Committee shall continually develop their knowledge and expertise, as a group, about the water resources of the Estancia Basin.

The major responsibilities of the Estancia Basin Water Planning Committee shall be described as follows:

- A. Promote and participate in water resource planning activities affecting the Estancia Basin;
- B. Establish its own rules of conduct for purposes of holding public meetings and maintaining an active membership;
- C. Collect and compile all available data and information on the water resources of the Estancia Basin. Such data and information will be placed in a water resources library at the TORRANCE County Courthouse;
- D. Maintain communications with the respective Planning Commissions of the Counties of BERNALILLO, SANTA FE, and TORRANCE;
- E. Review and comment on major development proposals impacting water resources as appropriate and by request from any government agency with jurisdiction in the Estancia Basin;
- F. Investigate and recommend water resource management policies and strategies for consideration by the various governments with jurisdiction in the Estancia Basin;

- G. Promote and assist in public education programs about the conservation, preservation, and protection of the waters of the Estancia Basin;
- H. Prepare and submit an annual report to the County Commissions of BERNALILLO, SANTA FE, and TORRANCE Counties to describe the activities and achievements of the Estancia Basin Water Planning Committee; and
- I. Investigate potential future organizational structures based on joint powers agreement, special purpose district, regional authority, or other such arrangement.
- J. When necessary, develop and present alternative funding strategies for implementation with the Estancia Basin, subject to approval by any County whose jurisdiction is affected by such funding.
- K. Report periodically to the Middle Rio Grande Council of Governments for the purpose of maintaining regional coordination and cooperation in water resource planning and management.

#### SECTION 4. IMPLEMENTATION.

This Memorandum of Understanding will become effective upon the latest date of signature by the participating counties. A consensus regarding the membership of the Estancia Basin Water Planning Committee shall be reached within 60 days of the effective date of this Memorandum.

This Memorandum may be modified at any time by mutual consent of the participating counties. Any party to this Memorandum may withdraw by action of the respective County Commission.

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CHAIRMAN, BERNALILLO COUNTY COMMISSION

---

8/21/95

DATE

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CHAIRMAN, SANTA FE COUNTY COMMISSION

---

7/11/95

DATE

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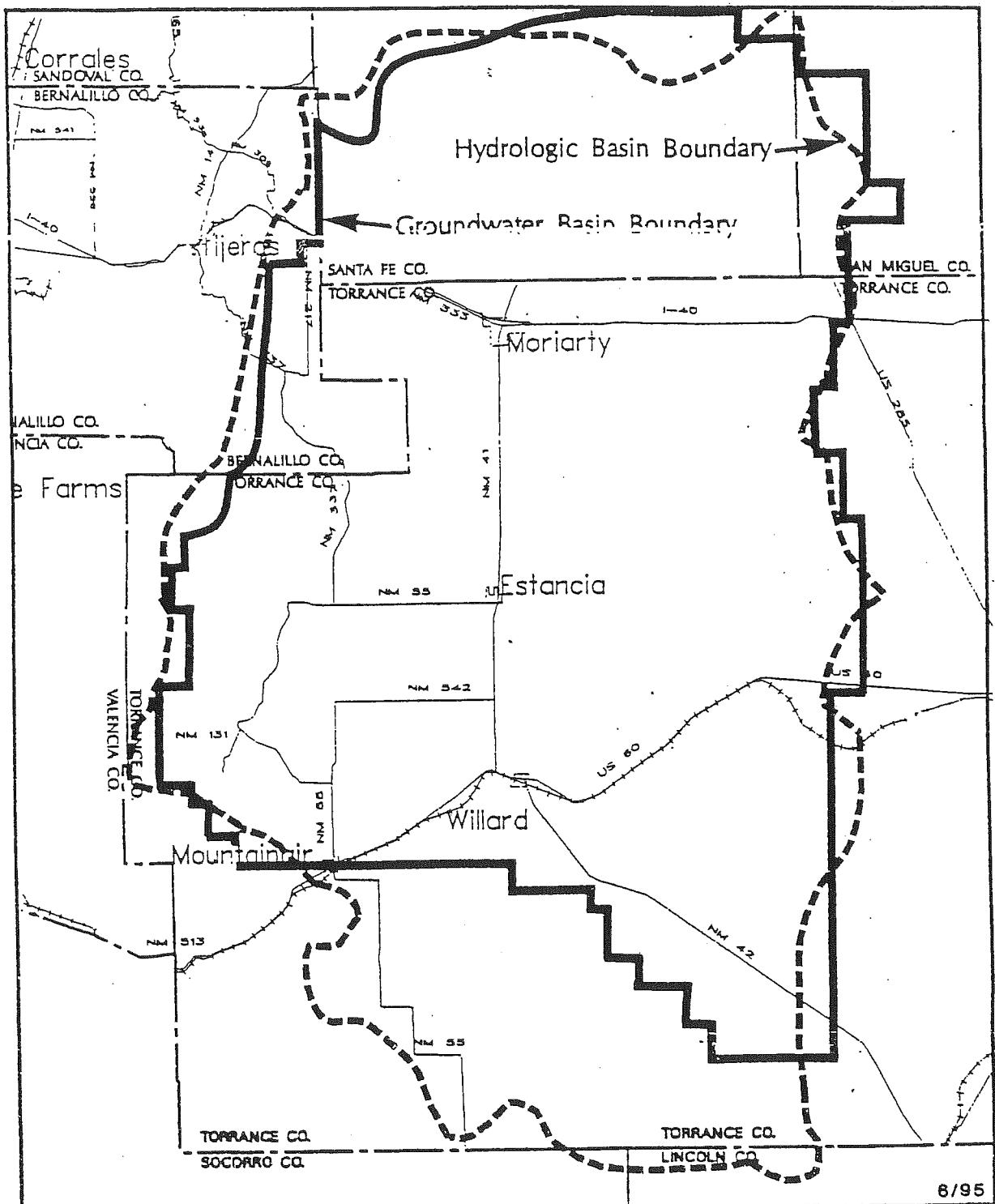


CHAIRMAN, TORRANCE COUNTY COMMISSION

---

8/23/95

DATE



Estancia Underground Water Basin is declared and bounded by special orders of the N.M. State Engineer. The hydrologic basin boundary is taken from the Hydrologic Unit Map-1974; State of New Mexico, Cataloging Unit Code 13050001, U.S.G.S., 1976.

## Estancia Basin



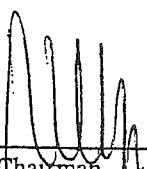
Middle Rio Grande  
Council of Governments  
of New Mexico

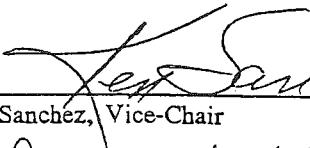
317 Commercial R.R. Suite 300  
Albuquerque, NM 87102 (505) 247-1790

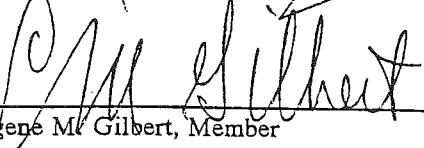
MEMORANDUM OF UNDERSTANDING FOR COORDINATED WATER RESOURCE  
PLANNING IN THE ESTANCIA BASIN

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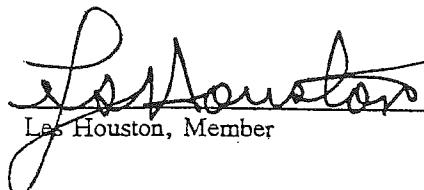
BERNALILLO COUNTY COMMISSION

  
Albert "Al" Valdez, Chairman

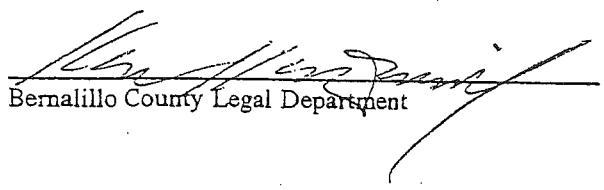
  
Ken Sanchez, Vice-Chair

  
Eugene M. Gilbert, Member

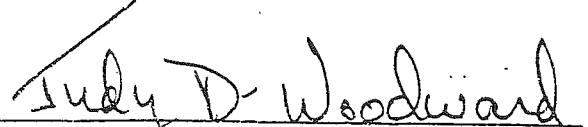
  
Barbara J. Seward, Member

  
Les Houston, Member

Approved as to form:

  
Bernalillo County Legal Department

Attest:

  
Judy Woodward, County Clerk

AMENDMENT TO THE  
MEMORANDUM OF UNDERSTANDING  
FOR  
COORDINATED WATER RESOURCE PLANNING  
IN THE  
ESTANCIA BASIN

This Amendment to the Memorandum of Understanding is made by and between the Counties of Bernalillo, Santa Fe, and Torrance to provide funding in fiscal year 2004 for activities of the Estancia Basin Water Planning Committee for coordination of water resource planning in the Estancia Basin.

WHEREAS, in 1995, the parties entered into an Memorandum of Understanding for coordinated water resource planning in the Estancia Basin;

WHEREAS, the 1995 agreement established the Estancia Basin Water Planning Committee to advise the parties and others concerning water resource planning in the Estancia Basin;

WHEREAS, regional water planning is being promoted and supported by the New Mexico Interstate Stream Commission, and initial water planning research for the Estancia Basin has been included as part of the regional water planning process of the Middle Rio Grande Council of Governments; and

WHEREAS, Santa Fe County has agreed to provide funding in the fiscal year 2004 to assist the Estancia Basin Water Planning Committee to coordinate water planning activities in the Estancia Basin.

**SECTION 1. PURPOSE AND OBJECTIVES.**

This Amendment to the Memorandum of Understanding is intended to provide some funding for the coordination of water planning activities affecting the Estancia Basin. Such coordination will be accomplished through the efforts of the Estancia Basin Water Planning Committee (EBWPC).

The general goal for this water planning process is to protect the quality and preserve the quantity of water resources of the Estancia Basin for future generations. Various objectives for achieving this goal are outlined in the MOU between the Counties of Bernalillo, Santa Fe, and Torrance for coordinated resource planning in the Estancia Basin, attached as Exhibit A.

**SECTION 2. FUNDING.**

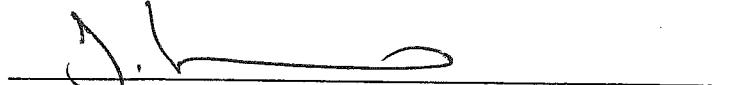
In order to assist with the general workings and operation of the Estancia Basin Water Planning Committee, Santa Fe County shall provide funding to the Estancia Basin Water Planning Committee through Torrance County for Fiscal Year 2004 in the amount of Ten Thousand Dollars (\$10,000). This funding shall be used for administrative support, office supplies, information and education, and approved activities of Estancia Basin Water Planning Committee.

Upon receipt of invoices for services rendered and approved by the Utilities Department of County of Santa Fe, payment of invoices will be made within 30 days.

### SECTION 3. IMPLEMENTATION.

This Memorandum of Understanding will become effective upon the latest date of signature by the respective parties.

This Memorandum may be modified at any time by mutual consent of the participating parties.

  
\_\_\_\_\_  
MANAGER, BERNALILLO COUNTY

6/7/04  
DATE

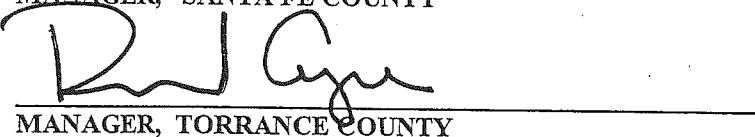
Recommended by:

  
\_\_\_\_\_  
Tim West, Deputy County Manager for Public Works

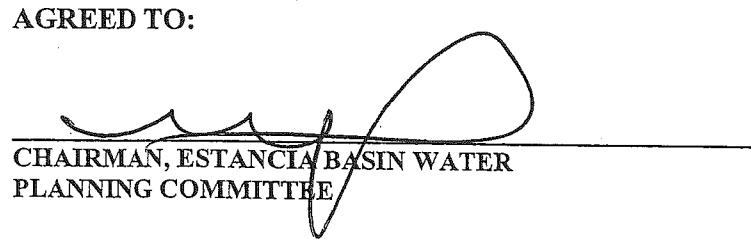
6-4-04  
DATE

\_\_\_\_\_  
MANAGER, SANTA FE COUNTY

\_\_\_\_\_  
DATE  
3/27/04  
DATE

  
\_\_\_\_\_  
MANAGER, TORRANCE COUNTY

AGREED TO:

  
\_\_\_\_\_  
CHAIRMAN, ESTANCIA BASIN WATER PLANNING COMMITTEE

3/25/04  
DATE

Reviewed by:

  
\_\_\_\_\_  
FINANCE DEPT. DIRECTOR, SANTA FE COUNTY

2-24-04  
DATE

Approved as to form:

  
\_\_\_\_\_  
OFFICE OF THE COUNTY ATTORNEY, SANTA FE COUNTY

2-10-04  
DATE

Approved as to form:

  
\_\_\_\_\_  
ASSISTANT COUNTY ATTORNEY, BERNALILLO COUNTY

6/4/2004  
DATE

EXHIBIT A

Contract #21-194

MEMORANDUM OF UNDERSTANDING  
FOR  
COORDINATED WATER RESOURCE PLANNING  
IN THE  
ESTANCIA BASIN

This Memorandum of Understanding is an agreement with the County of Santa Fe through the Santa Fe County Utilities Division and the Estancia Basin Water Planning Committee which provides for process to help coordinate water resource planning in the Estancia Basin.

WHEREAS, the Estancia Basin is a hydrologically closed drainage basin located predominantly within TORRANCE County and significantly within BERNALILLO and SANTA FE Counties; and

WHEREAS, the ground-water resources of the Estancia Basin are vulnerable to rapid depletion by wells, saline water intrusion of fresh water aquifers, and contamination of recharge waters; and

WHEREAS, there are numerous water user constituencies who are dependent on the renewable, sustainable, and fresh water resources of the Estancia Basin; and

WHEREAS, a basin water planning committee has been established by BERNALILLO, SANTA FE AND TORRANCE Counties through a Memorandum of Understanding signed by all parties in 1995 which is enclosed as Exhibit A; and

WHEREAS, regional water planning is being promoted and supported by the New Mexico Interstate Stream Commission, and initial water planning research for the Estancia Basin has been included as part of the regional water planning process of the Middle Rio Grande Council of Governments; and

WHEREAS, the implementation of water resource planning and management shall respect local government sovereignty within the Estancia Basin, and implementation that involves funding must be approved by the affected jurisdiction.

## SECTION 1. PURPOSE AND OBJECTIVES.

This Memorandum of Understanding is intended to provide for the coordination of water planning activities affecting the Estancia Basin. Such coordination will be accomplished through the efforts of a special-purpose, advisory planning committee, known as the Estancia Basin Water Planning Committee (EBWPC).

The general goal for this water planning process is to protect the quality and preserve the quantity of water resources of the Estancia Basin for future generations. Various objectives for achieving this goal include but are not limited to the following:

- A. Develop a geohydrologic model of the Basin in order to characterize ground-water flow and to calculate the basin ground-water supply;
- B. Maintain a categorical inventory of water users in the Basin and continuously forecast the consumptive demands on Basin ground water;
- C. Establish a ground-water monitoring system for collection data on water table changes, saline water intrusion, and contamination in Basin recharge areas;
- D. Recommend various techniques of land use management for reducing threats to water resources, especially in vulnerable areas;
- E. Initiate and conduct a water resource information and education program designed to increase public knowledge of water laws and regulations, water conservation techniques, and the need to develop contamination prevention policies;
- F. Formulate water resource and conservation management policies for consideration by the various governments with jurisdiction in the Estancia Basin;
- G. Prepare a compilation of forty-year water development plans from all municipalities, counties, and public utilities operating water supply systems within the Estancia Basin; and
- H. Secure the future availability of usable water resources to maintain and sustain existing customary and cultural uses.

## SECTION 2. FUNDING.

In order to promote the general workings and operation of the Estancia Basin Water Planning Committee, Santa Fe County Utilities Division shall provide funding to the Torrance County/Estancia Basin Water Planning Committee in the Fiscal Year 2001 – 02, not to exceed the amount of \$10,000. This funding shall be used for administration support, office supplies, information and education of Estancia Basin Water Planning Committee Board approved activities.

Payment will be made within 30 days, upon receipt of invoice for services rendered and accepted by the County of Santa Fe.

### SECTION 3. COMMITTEE RESPONSIBILITIES.

The Estancia Basin Water Planning Committee shall perform an advisory role to various governments on matters concerning the water resources of the Estancia Basin. The members of the Estancia Basin Water Planning Committee shall continually develop their knowledge and expertise, as a group, about the water resources of the Estancia Basin.

The major responsibilities of the Estancia Basin Water Planning Committee shall be described as follows:

- A. Promote and participate in water resource planning activities affecting the Estancia Basin;
- B. Establish its own rules of conduct for purposes of holding public meetings and maintaining an active membership;
- C. Collect and compile all available data and information on the water resources of the Estancia Basin. Such data and information will be placed in a water resources library at the TORRANCE County Courthouse;
- D. Maintain communications with the respective Planning Commissions of the Counties BERNALILLO, SANTA FE, and TORRANCE;
- E. Review and comment on major development proposals impacting water resources as appropriate and by request from any government agency with jurisdiction in the Estancia Basin;
- F. Investigate and recommend water resource management policies and strategies for consideration by the various governments with jurisdiction in the Estancia Basin;
- G. Promote and assist in public education programs about the conservation, preservation, and protection of the waters of the Estancia Basin;
- H. Prepare and submit an annual report to the County Commissions of BERNALILLO, SANTA FE, and TORRANCE Counties to describe the activities and achievements of the Estancia Basin Water Planning Committee; and
- I. Investigate potential future organizational structures based on joint powers agreement, special purpose district, regional authority, or other such arrangement.
- J. When necessary, develop and present alternative funding strategies for implementation with the Estancia Basin, subject to approval by any County whose jurisdiction is affected by such funding.
- K. Report periodically to the Middle Rio Grande Council of Governments for the purpose of maintaining regional coordination and cooperation in water resource planning and management.

#### SECTION 4. IMPLEMENTATION.

This Memorandum of Understanding will become effective upon the latest date of signature by the respective parties.

This Memorandum may be modified at any time by mutual consent of the participating parties.

  
Richard L. Spencer

CHAIRMAN, ESTANCIA BASIN WATER  
PLANNING COMMITTEE

6/6/01  
DATE

  
H. Kral for S.O.M.

MANAGER, SANTA FE COUNTY

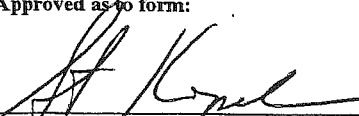
7/5/01  
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Reviewed by:

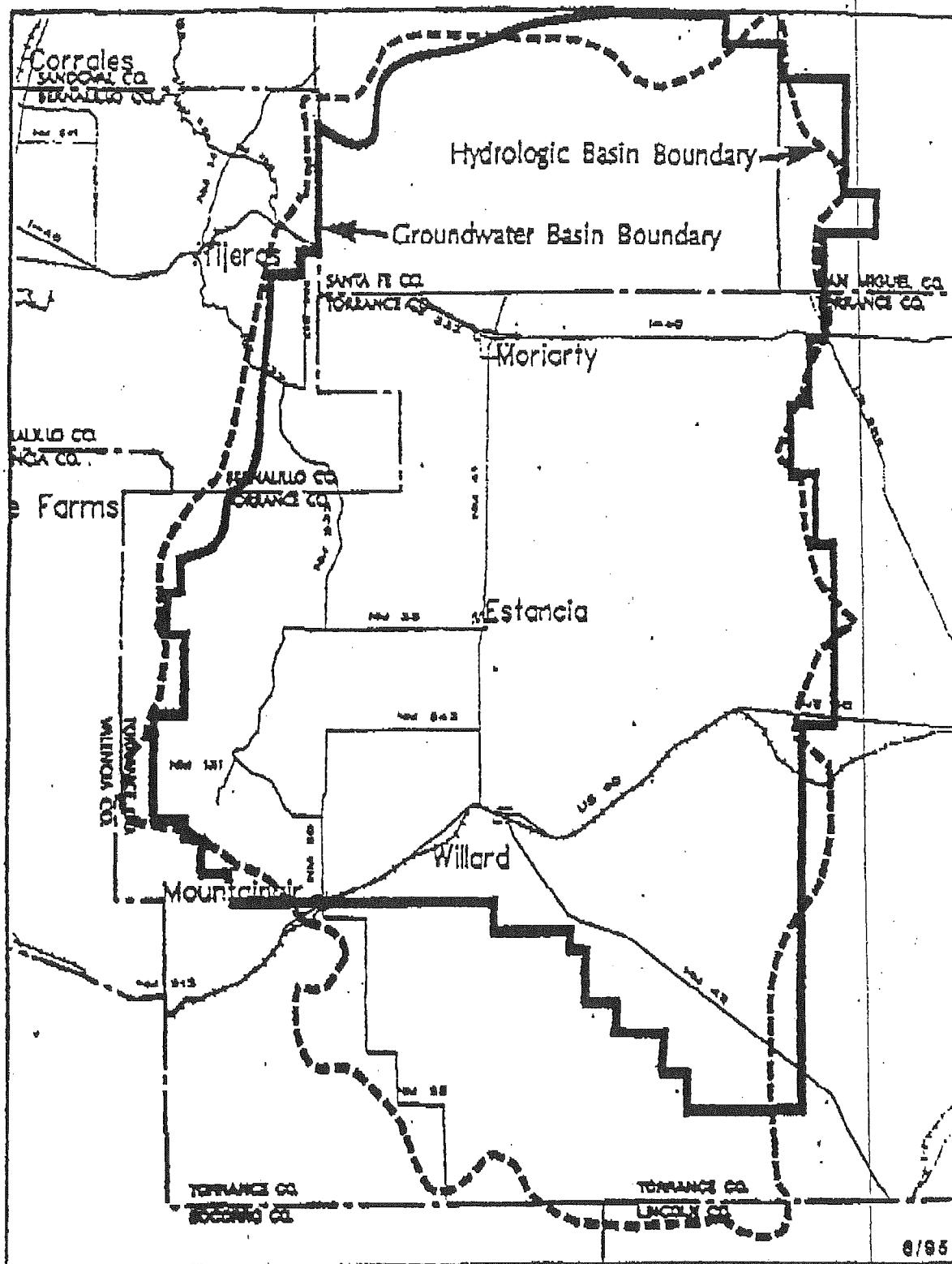
  
Katherine Miller  
FINANCE DEPT. DIRECTOR, SANTA FE COUNTY

6/28/01  
DATE

Approved as to form:

  
H. Kral  
OFFICE OF ATTORNEY, SANTA FE COUNTY

6/22/01  
DATE



Estancia Underground Water Basin is declared and bounded by special orders of the N.M. State Engineer. The hydrologic basin boundary is taken from the Hydrologic Unit Map-1974; State of New Mexico, Cataloging Unit Code 13050001, U.S.G.S., 1976.

## Estancia Basin



# County of Bernalillo

## State of New Mexico

### BOARD OF COUNTY COMMISSIONERS

ALAN B. ARMIJO, CHAIR

DISTRICT 1

E. TIM CUMMINS, VICE-CHAIR

DISTRICT 4

TERESA L. CORDOVA, MEMBER

DISTRICT 2

DEANNA ARCHULETA-LOESER, MEMBER

DISTRICT 3

MICHAEL BRASHER, MEMBER

DISTRICT 5

THADDEUS LUCERO, COUNTY MANAGER



MARK J. CARRILLO, ASSESSOR

MARY HERRERA, CLERK

MERRI RUDD, PROBATE JUDGE

DARREN P. WHITE, SHERIFF

PATRICK PADILLA, TREASURER

### PUBLIC WORKS

2400 BROADWAY, SE

ALBUQUERQUE, NEW MEXICO 87102

(505) 848-1500 • FAX (505) 848-1510

September 12, 2005

Douglas M. Sayre, P. E.  
Santa Fe County Utilities Department  
205 Montezuma Avenue  
Santa Fe, New Mexico 87501

Re: Coordinated Water Resource Planning in the Estancia Basin, Amendment Two

Dear Mr. Sayre:

I am transmitting four (4) originals of Amendment No. 2 to the Memorandum of Understanding for Coordinated Water Resource Planning in the Estancia Basin. This document addresses the funding of water planning activities for Estancia Basin for FY 2005 and provides the mechanism for Santa Fe County to provide funding in the amount of \$20,000 through Torrance County.

The originals have been signed by the required representatives from Bernalillo County, Torrance County, and the Estancia Basin Water Planning Committee. I believe that a signature by the Santa Fe County Manager is needed, as well as review and signature by the Santa Fe County Finance Department and the Office of the County Attorney.

Please obtain the signatures and route the originals back to Diedre Tarr with the Estancia Basin Water Planning Committee:

Dierdre L. Tarr  
P.O. Box 129,  
Mountainaire, NM 87036

phone 505-847-2941; fax 505-847-0615  
email deetarr@yahoo.com

Copies of Amendment 1 and the Memorandum of Understanding are also attached for your use.

Sincerely,

*Daniel L. McGregor*  
Daniel L. McGregor  
County Hydrogeologist  
Bernalillo County Public Works

w/ attachments

**AMENDMENT NO. TWO TO THE  
MEMORANDUM OF UNDERSTANDING  
FOR  
COORDINATED WATER RESOURCE PLANNING  
IN THE  
ESTANCIA BASIN**

This Amendment to the Memorandum of Understanding is made by and between the Counties of Bernalillo, Santa Fe, and Torrance to provide funding in fiscal year 2005 for activities of the Estancia Basin Water Planning Committee for coordination of water resource planning in the Estancia Basin.

WHEREAS, in 1995, the parties entered into an Memorandum of Understanding for coordinated water resource planning in the Estancia Basin;

WHEREAS, the 1995 agreement established the Estancia Basin Water Planning Committee to advise the parties and others concerning water resource planning in the Estancia Basin;

WHEREAS, regional water planning is being promoted and supported by the New Mexico Interstate Stream Commission, and initial water planning research for the Estancia Basin has been included as part of the regional water planning process of the Middle Rio Grande Council of Governments; and

WHEREAS, Santa Fe County has agreed to provide funding in the fiscal year 2005 to assist the Estancia Basin Water Planning Committee to coordinate water planning activities in the Estancia Basin.

**SECTION 1. PURPOSE AND OBJECTIVES.**

This Amendment to the Memorandum of Understanding is intended to provide some funding for the coordination of water planning activities affecting the Estancia Basin. Such coordination will be accomplished through the efforts of the Estancia Basin Water Planning Committee (EBWPC).

The general goal for this water planning process is to protect the quality and preserve the quantity of water resources of the Estancia Basin for future generations. Various objectives for achieving this goal are outlined in the MOU between the Counties of Bernalillo, Santa Fe, and Torrance for coordinated resource planning in the Estancia Basin, attached as Exhibit A.

**SECTION 2. FUNDING.**

In order to assist with the general workings and operation of the Estancia Basin Water Planning Committee, Santa Fe County shall provide funding to the Estancia Basin Water Planning Committee through Torrance County for Fiscal Year 2005 in the amount of Twenty Thousand Dollars (\$20,000). This funding shall be used for administrative support, office supplies, information and education, water well data acquisition and water quality monitoring, and approved activities of Estancia Basin Water Planning Committee.

Upon receipt of invoices for services rendered and approved by the Utilities Department of County of Santa Fe, payment of invoices will be made within 30 days.

### SECTION 3. IMPLEMENTATION.

This Memorandum of Understanding will become effective upon the latest date of signature by the respective parties.

This Memorandum may be modified at any time by mutual consent of the participating parties.

*Tim West*  
Tim West Deputy County Manager for Public Works

9/1/05

Date

*Jeffrey K. Borden*  
MANAGER, BERNALILLO COUNTY

9/1/05

DATE

*Jeffrey K. Borden*  
Assistant County Attorney

9/1/05

Date

MANAGER, SANTA FE COUNTY

DATE

*Ron Agn*  
3/22/05

DATE

MANAGER, TORRANCE COUNTY

AGREED TO:

*John C. Borden*  
CHAIRMAN, ESTANCIA BASIN WATER  
PLANNING COMMITTEE

DATE

Reviewed by:

FINANCE DEPT. DIRECTOR, SANTA FE COUNTY

DATE

Approved as to form:

OFFICE OF THE COUNTY ATTORNEY, SANTA FE COUNTY

DATE

# County of Bernalillo

## State of New Mexico

### BOARD OF COUNTY COMMISSIONERS

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DISTRICT 2

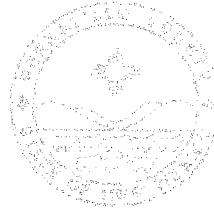
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DISTRICT 3

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DISTRICT 5

THADDEUS LUCERO, COUNTY MANAGER



KAREN L. MONTOYA, ASSESSOR

MARGARET C. TOULOUSE, CLERK

MERRI RUDD, PROBATE JUDGE

DARREN P. WHITE, SHERIFF

PATRICK J. PADILLA, TREASURER

### PUBLIC WORKS

2400 BROADWAY, S.E.

ALBUQUERQUE, NM 87102

ADMINISTRATION (505) 848-1500

FAX (505) 848-1510

April 22, 2008

Douglas M. Sayre, P. E.  
Water/Wastewater Operations Section  
Public Works Division  
P.O. Box 276  
Santa Fe, NM 87504

Re: Amendment Three to the MOU for the Estancia Basin Planning Committee

Dear Doug:

I am transmitting three (3) executed copies of the referenced amendment to the MOU. The only signature lacking is the Santa Fe County Finance Department. I'm presuming that Santa Fe Finance wants to be the last signator to the agreement preparatory to releasing the funds.

After getting the signature, if you could send back one of the originals for our finals, I would appreciate it. We need at least one original in order to close out our contracts file on this matter.

Thanks,  
  
Daniel L. McGregor  
County Hydrogeologist  
Bernalillo County Public Works

CONTRACT CONTROL NUMBER (CCN): 2008-0201

COUNTY OF BERNALILLO  
PURCHASING DEPARTMENT  
\*\*\*\*\*CONTRACT CONTROL FORM ONLY\*\*\*\*\*

\*\*THIS SECTION TO BE COMPLETED BY THE REQUESTING DEPARTMENT\*\*

1. GENERAL INFORMATION:

Signature - Depart. Director Stephen R. Muller Dept/Div: IPGR  
Contact Person: Daniel McGregor Phone No 848-1578  
Type of Goods or Services MOU Amendment

2. BUDGET INFORMATION:

Fund N/A Account # N/A Program # N/A  
Account Balance: N/A  
Vendor/Contractor Name: Estancia Basin Water Planning Committee / Santa Fe County Funding  
Contract Period: 1 Year Indefinite Contract: yes no  
Contract Amount: \$19,500 Tax: N/A Total Contract Amount: \$19,500  
Federal Tax No. N/A State Tax No: N/A

3. PROCUREMENT TYPE:

Telephone/Written Quote (Attached) \_\_\_\_\_ RFB# \_\_\_\_\_ RFP# \_\_\_\_\_ Other (Attached) ✓  
*Reference NMSA  
13-1-98A*

\*\* THIS SECTION TO BE COMPLETED BY THE PURCHASING DEPARTMENT\*\*

4. CONTRACT INFORMATION:

DATE ENTERED 04-09-2008 BY: Philip A. Lee REQUISITION #: \_\_\_\_\_  
TYPE OF AGREEMENT: MOU Amendment ORIGINAL OCN#: 003 AMENDMENT: #03

5. INSURANCE INFORMATION/REQUIREMENTS (check applicable):

Professional Liability \_\_\_\_\_ Commercial General Liability \_\_\_\_\_ Auto \_\_\_\_\_ Workers Comp. \_\_\_\_\_ Other \_\_\_\_\_  
W-9 Form Attached \_\_\_\_\_ W-9 On File \_\_\_\_\_

\*\*FINAL REVIEW (TO BE ROUTED BY PURCHASING DEPARTMENT IN THE ORDER SHOWN BELOW)\*\*:

6. REVIEW APPROVALS REQUIRED (Note: Finance and Risk approval not required, if previously approved RFB/RFP)

	Date Delivered	Returned to Dept.	Approved By	Approval Date
Fin/Budgeted (Grants Only)	<u>4/8/08</u>	<u>4/8/08</u>	<u>Bangora</u>	<u>4/8/08</u>
Purchasing Department			<u>Philip A. Lee</u>	<u>04-09-2008</u>
Risk Management Department				
Legal Department	<u>4/15/2008</u>	<u>4/15/2008</u>	<u>LL</u>	<u>4/15/2008</u>
Deputy County Manager			<u>CE</u>	<u>4-15-08</u>
County Manager or Designee (contracts up to \$300,000)			<u>TL</u>	<u>4/17/08</u>

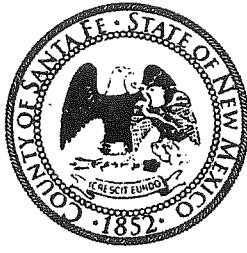
Attachment: "FINAL" CONTRACT

Updated Forms: CCN - 02/29/08

Needs signatures  
from Bern Co.,  
Torrance Co. &  
Estancia Basin Chair

— Dan, —  
just call me  
when these are  
signed, I might be able  
to come up Tuesday  
Monday: (there

**COPY**



FILE COPY

Growth Management Department  
Public Works Division  
Water/Wastewater Operations Section

May 15, 2008

Daniel McGregor  
County Hydrogeologist  
Bernalillo County Public Works  
2400 Broadway SE  
Albuquerque, NM 87102

Dear Daniel:

Re: Amendment Three to the MOU for the Estancia Basin Water Planning Committee

Finally, enclosed is the Amendment No 3 to the MOU, signed by all parties, for your files. Please file as required.

For your information, Santa Fe County will provide funds under this MOU Amendment to EBWPC on a reimbursement basis. EBWPC should provide a billing which includes invoices to support their funding reimbursement request to the Water/Wastewater Operations Section and we will endeavor to process the payment as rapidly as possible.

Respectfully,

Douglas Sayre  
Manager  
Water/Wastewater Operations Section

AMENDMENT NO. THREE TO THE  
MEMORANDUM OF UNDERSTANDING  
FOR  
COORDINATED WATER RESOURCE PLANNING  
IN THE  
ESTANCIA BASIN

This Amendment to the Memorandum of Understanding is made by and between the Counties of Bernalillo, Santa Fe, and Torrance to provide funding in fiscal year 2008 for activities of the Estancia Basin Water Planning Committee for coordination of water resource planning in the Estancia Basin.

WHEREAS, in 1995, the parties entered into an Memorandum of Understanding for coordinated water resource planning in the Estancia Basin;

WHEREAS, the 1995 agreement established the Estancia Basin Water Planning Committee to advise the parties and others concerning water resource planning in the Estancia Basin;

WHEREAS, regional water planning is being promoted and supported by the New Mexico Interstate Stream Commission, and initial water planning research for the Estancia Basin has been included as part of the regional water planning process of the Middle Rio Grande Council of Governments; and

WHEREAS, Santa Fe County has agreed to provide funding in the fiscal year 2008 to assist the Estancia Basin Water Planning Committee to coordinate water planning activities in the Estancia Basin.

**SECTION 1. PURPOSE AND OBJECTIVES.**

This Amendment to the Memorandum of Understanding is intended to provide some funding for the coordination of water planning activities affecting the Estancia Basin. Such coordination will be accomplished through the efforts of the Estancia Basin Water Planning Committee (EBWPC).

The general goal for this water planning process is to protect the quality and preserve the quantity of water resources of the Estancia Basin for future generations. Various objectives for achieving this goal are outlined in the MOU between the Counties of Bernalillo, Santa Fe, and Torrance for coordinated resource planning in the Estancia Basin, attached as Exhibit A.

**SECTION 2. FUNDING.**

In order to assist with the general workings and operation of the Estancia Basin Water Planning Committee, Santa Fe County shall provide funding to the Estancia Basin Water Planning Committee through Torrance County for Fiscal Year 2008 in the amount of Nineteen Thousand Five Hundred Dollars (\$19,500). This funding shall be used for administrative support, office supplies, information and education, water well data acquisition and water quality monitoring, and approved activities of Estancia Basin Water Planning Committee.

Upon receipt of invoices for services rendered and approved by the Water/Wastewater Operations Section of the Public Works Division of County of Santa Fe, payment of invoices will be made within 30 days.

### SECTION 3. IMPLEMENTATION.

This Memorandum of Understanding will become effective upon the latest date of signature by the respective parties.

This Memorandum may be modified at any time by mutual consent of the participating parties.

  
\_\_\_\_\_  
MANAGER, BERNALILLO COUNTY

4/17/08  
\_\_\_\_\_  
DATE

  
\_\_\_\_\_  
MANAGER, SANTA FE COUNTY

3/19/08  
\_\_\_\_\_  
DATE

  
\_\_\_\_\_  
MANAGER, TORRANCE COUNTY

4/01/08  
\_\_\_\_\_  
DATE

AGREED TO:

  
\_\_\_\_\_  
CHAIRMAN, ESTANCIA BASIN WATER PLANNING COMMITTEE

4/3/08  
\_\_\_\_\_  
DATE

Reviewed by:

  
\_\_\_\_\_  
FINANCE DEPT. DIRECTOR, SANTA FE COUNTY

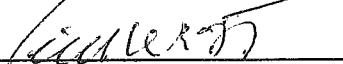
4/29/08  
\_\_\_\_\_  
DATE

Approved as to form:

  
\_\_\_\_\_  
OFFICE OF THE COUNTY ATTORNEY, SANTA FE COUNTY

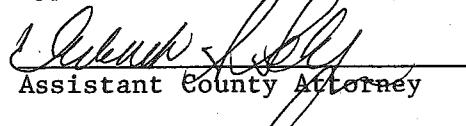
03-19-08  
\_\_\_\_\_  
DATE

Recommended By:

  
\_\_\_\_\_  
Tim West, Deputy County Manager

2 of 2

Approved as to Form Only:

  
\_\_\_\_\_  
Assistant County Attorney

BC CCN 2008-0201